

**MINUTES**  
**LOWRY COMMUNITY MASTER ASSOCIATION, INC.**  
**DIRECTORS' MEETING**  
**March 20, 2025**

**CALL TO ORDER:** Bill Skewes called the meeting to order at 6:05 p.m.

**ROLL CALL:** The following were present:

- Board of Directors -Bill Skewes, Francis Rooney, Cat Holmes, Carla McConnell, Victor Vialpando-Nunez, and Kimberly Wyatt
- Mary Carr, LCMA Executive Director
- Jennifer Bublitz, MSI
- Elina B. Gilbert, Esq. Altitude Community Law, P.C.

Not Present: Jim Grillo and Chris Jedd

**PUBLIC COMMENT:** Adam Moore introduced himself and indicated he had an interest in serving on the Board.

**ACTION ITEMS:**

- Approve Board of Directors Meeting Minutes from January 23, 2025.
  - Motion to approve minutes made by Victor Vialpando-Nunez and seconded by Cat Holmes. **Motion passed unanimously.**
- Review Lowry Foundation request for letter of support
  - Mary Carr discussed request from Lowry Foundation for letter of support.
- Board Updates:
  - Mary Carr discussed City of Denver sidewalk billing
  - Mary Carr discussed mailbox theft meeting and options for moving forward

**COMMITTEE REPORTS:**

- **Executive Committee Report:**
  - Approve November and December 2024 financials – Francis Rooney discussed and recommended approval.

- Motion to approve November and December 2024 financials made by Kim Wyatt and seconded by Carla McConnell. **Motion passed unanimously.**
  - Executive Director 401K request
    - Discussion concerning 401K.
- **Building and Grounds Committee**
  - Mary Carr discussed replacement of private property signage
- **LDRC**
  - Carla McConnell discussed lack of submissions
- **Executive Director's Report**
  - None.
- **Executive Session**
  - Board went into executive session at 6:55 pm to discuss turnover of delinquent accounts to attorney.
  - Board came out of executive session at 7:07 pm.

**ADJOURNMENT:**

Motion to adjourn was made by Carla McConnell and seconded by Kim Wyatt. The meeting was adjourned at 7:26 p.m.

**NEXT MEETING:**

Thursday, April 24, 2025, 6pm via Zoom.