

MINUTES
LOWRY COMMUNITY MASTER ASSOCIATION, INC.
DIRECTORS' MEETING
January 23, 2025

CALL TO ORDER: Bill Skews called the meeting to order at 6:06 p.m.

ROLL CALL: The following were present:

- Board of Directors -Jim Grillo, Bill Skewes, Francis Rooney, Cat Holmes, Chris Jedd, and Carla McConnell
- Mary Carr, LCMA Executive Director
- Jennifer Bublitz, MSI
- Elina B. Gilbert, Esq. Altitude Community Law, P.C.

Not Present: Victor Vialpando-Nunez and Kimberly Wyatt

PUBLIC COMMENT: None

ACTION ITEMS:

- Approve Board of Directors Meeting Minutes from November 4, 2024.
 - Motion to approve minutes made by Carla McConnell and seconded by James Grillo. **Motion passed unanimously.**
- Review and approve budget ratification and annual meeting minutes from December 3, 2024.
 - Board discussed edits to minutes.
- Approve and sign resolutions
 - Elect Board Officers
 - Motion to approve Bill Skews as President, Cat Holmes as Vice President, and Secretary, and Francis Rooney as Treasurer, made by Carla McConnell and seconded by Jim Grillo. **Motion passed unanimously.**
 - Review Standing Committees and Appoint Committee Members
 - Motion to appoint Bill Skewes as chair of Executive Committee and Carla McConnell as chair of LDRC made by Francis Rooney and

seconded by Chris Jedd. **Motion passed unanimously.**

- 2025 LCMA Board Meeting Schedule (2025-01)
 - Motion to approve resolution, with correction for January date, made by Carla McConnell and seconded by Bill Skews. **Motion passed unanimously.**
- 2025 Annual Meeting Date (2025-02)
 - Motion to approve resolution made by Bill Skews and seconded by Francis Rooney. **Motion passed unanimously.**
- 2024 Audit of Financial Records (2025-03)
 - Motion to approve resolution to have audit made by James Grillo and seconded by Chris Jedd. **Motion passed unanimously.**

COMMITTEE REPORTS:

- **Executive Committee Report:**

- Approve October 2024 financials – Francis Rooney discussed and recommended approval.
 - Motion to approve October 2024 financials made by Carla McConnell and seconded by Jim Grillo. **Motion passed unanimously.**
- Board went into executive session to discuss delinquencies at 6:39pm. Board came out of executive session at 6:41 pm.

- **Building and Grounds Committee**

- Jennifer Bublitz provided update on current happenings.

- **LDRC**

- Carla McConnell provided update on current happenings.

- **Executive Director's Report**

- Mary Carr discussed mail kiosk thefts and provided updates; Mary also discussed coupon books for assessments, Board dinner, and sharing wildfire risk assessment.

ADJOURNMENT:

Motion to adjourn was made by Carla McConnell and seconded by Chris Jedd. The meeting was adjourned at 7:13 p.m.

NEXT MEETING:

Thursday, March 20, 2025, 6pm.