

**MINUTES**  
**LOWRY COMMUNITY MASTER ASSOCIATION, INC.**  
**DIRECTORS' MEETING**  
**August 29, 2024**

**CALL TO ORDER:** Jessie Johnson called the meeting to order at 6:05 p.m.

**ROLL CALL:** The following were present:

- Board of Directors –Jessie Johnson, Jim Grillo, Bill Skewes, Francis Rooney, Cat Holmes, Carla McConnell, and Kimberly Wyatt
- Mary Carr, LCMA Executive Director
- Elina B. Gilbert, Esq. Altitude Community Law, P.C.
  
- Not present: Victor Vialpando-Nunez and Chris Jedd

**PUBLIC COMMENT:** None

**ACTION ITEMS:**

- Approve Board of Directors Meeting Minutes from June 27, 2024.
  - Motion to approve minutes made by Carla McConnell and seconded by Bill Skewes. **Motion passed unanimously.**
  
- Lowry Foundation Starbright Fund Contributions, 2024, 2025
  - Mary Carr and Board discussed options concerning Starbright fund contributions.
  
- 2025 Proposed Operating Budget
  - Mary Carr discussed 2024 reserve study status
  - Mary Carr and Jennifer Bublitz discussed status of obtaining insurance estimate and options concerning same
  - Mary Carr discussed upcoming sidewalk maintenance fees and placeholder for same

**COMMITTEE REPORTS:**

- **Executive Committee Report:**
  - Frances Rooney discussed May and June 2024 financials and recommended approval
    - Motion to approve May and June 2024 financials made by Kim Wyatt and seconded by Jim Grillo. **Motion passed unanimously.**

- Approve Collections Policy Updates
  - Motion to approve updated collection policy updates made by Carla McConnell and seconded by Francis Rooney. **Motion passed unanimously.**
- Mary Carr discussed tracking alley and general reserve fund balances
- **Building and Grounds Committee**
  - Mary Carr discussed items to be discuss at next meeting.
- **LDRC**
  - Mary Carr discussed upcoming projects on 79 Rampart Way, Basement walkout patio project, and legislative changes to design guidelines:
    - Fire hardened building materials
    - ADUs
    - Building height
- **Executive Director's Report**
  - Mary Carr disused the following items: Holiday lighting installation at Sunset Park; downsizing storage unit; digitizing LRA documents; updating LCMA office; and September board meeting location

**ADJOURNMENT:**

Motion to adjourn was made by James Grillo and seconded by Carla McConnell The meeting was adjourned at 7:15 p.m.

**NEXT MEETING:**

Thursday, September 26, 2024, at 6 p.m.