

MINUTES
LOWRY COMMUNITY MASTER ASSOCIATION, INC.
DIRECTORS' MEETING
(Electronic Meeting via Zoom)
January 19, 2023

CALL TO ORDER: Meeting was called to order at 6:04 p.m.

ROLL CALL: The following were present:

- Board of Directors –Dave Harlor, Jessie Johnson, Robin Ault, Bill Skewes, Carla McConnell, Francis Rooney, James Grillo, Chris Jedd, and Victor Vialando-Nunez
- Mary Carr, LCMA Executive Director
- Elina B. Gilbert, Esq. Altitude Community Law, P.C.
- Jennifer Bublitz, MSI, LLC

PUBLIC COMMENT: None

ACTION ITEMS:

- Introductions—all attendees introduced themselves
- Approve Board of Directors Meeting Minutes from November 7, 2022
 - Motion to approve minutes made by Jessie Johnson and seconded by Dave Harlor. **Motion passed unanimously.**
- Elect Board officers
 - Motion to elect Jessie Johnson as President, Bill Skewes as Vice President/Secretary, and Frances Rooney as Treasurer made by Carla McConnell and seconded by Robin Ault. **Motion passed unanimously.**
- Review Standing Committees and appoint committee members
 - Motion to appoint Jessie Johnson, Dave Harlor, Francis Rooney, and Bill Skewes as Executive Committee members, made by Dave Harlor and seconded by Carla McConnell. **Motion passed unanimously.**
 - Motion to appoint Jim Grillo and Victor Vialando-Nunez to Building and Grounds Committee made by Carla McConnell and seconded by Dave Harlor. **Motion passed unanimously.**
 - Motion to appoint Chris Jedd to Lowry Design Review Committee made by Carla McConnell and seconded by Robin Ault. **Motion passed unanimously.**
- Review Budget Ratification and Annual Meeting Minutes from December 1, 2022
 - Discuss draft minutes and whether any revisions necessary.
- Sign and Approve Resolutions
 - 2023 LCMA Board Meeting Schedule (2023-01)

- Motion to approve Resolution made by Dave Harlor and seconded by Jim Grillo. **Motion passed unanimously.**
- 2023 Annual Meeting Date (2023-02)
 - Motion to approve Resolution made by Carla McConnell and seconded by Jessie Johnson. **Motion passed unanimously.**
- 2022 Audit of Financial Records (2023-03)
 - Motion to approve Resolution made by Dave Harlor and seconded by Carla McConnell. **Motion passed unanimously.**

COMMITTEE REPORTS:

- **Executive Committee Report:**

- Approve October and November 2022 Financials
 - Dave Harlor discussed financials and recommended approval.
 - Motion to approve financials made by Dave Harlor and seconded by Francis Rooney. **Motion passed unanimously.**

- **Building and Grounds Committee**

- Dave Harlor discussed increased costs for tree care.

- **LDRC**

- Jessie Johnson discussed current projects and status of same.

- **Executive Director's Report**

- 2023 events survey
 - Mary Carr discussed survey and goal of same and timing for results.
- Board contact information survey
 - Mary discussed form that needs to be completed by all Board members.
- Mary discussed possibly adding lighting to park area.

NEXT MEETING:

Next meeting: Thursday, March 23, 2023, at 6 p.m.

ADJOURNMENT:

Motion to adjourn was made by Carla McConnell and seconded by Dave Harlor. The meeting was adjourned at 7:38 p.m.