

**MINUTES**  
**LOWRY COMMUNITY MASTER ASSOCIATION, INC.**  
**DIRECTORS' MEETING**  
**(Electronic Meeting via Zoom)**  
**November 2, 2020**

**CALL TO ORDER:** Joel Malecka called the meeting to order at 6:04 p.m.

**ROLL CALL:** The following were present:

- Board of Directors –Jane Wilson, Zach Myhra, Bill Skewes, Dave Harlor, Brigitte Nelson, Joel Malecka, Robin Ault, and Jessie Johnson
- Mary Carr, LCMA Executive Director
- Elina B. Gilbert, Esq. Altitude Community Law, P.C.
- Jennifer Bublitz, MSI, LLC

Not Present: Matt Alcorn

**PUBLIC COMMENT:** None

**ACTION ITEMS:**

- Approve Board of Directors Meeting Minutes from September 24, 2020
  - Motion to approve minutes made by Dave Harlor and seconded by Brigitte Nelson. **Motion passed unanimously.**
- Review and approve annual budget ratification packet and plans
  - Board discussion about proposed meeting notice and other documentation for budget ratification meeting.
  - Motion to approve annual budget ratification packet with amendments and plans made by Brigitte Nelson and seconded by Dave Harlor. **Motion passed unanimously.**
- Approve variance process for BAG and LDRC
  - Mary Carr discussed current variance process and concerns about same. Board discussion about same.
  - Motion to approve variance process with minor change to neighbor input and factors of consideration made by Brigitte Nelson and seconded by Zach Myhra. **Motion passed unanimously.**
- Approve LDRC Design Guidelines rewrite
  - Motion to approve LDRC Guidelines rewrite made by Joel Malecka and seconded by Jessie Johnson. **Motion passed unanimously.**

**COMMITTEE REPORTS:**

- **Executive Committee Report:**
  - Approve financials for August and September 2020
    - Dave Harlor discussed financials and recommended approval.

- Motion to approve financials made by Robin Ault and seconded by Jane Wilson.  
**Motion passed unanimously.**

- **Buildings and Grounds Committee Report:**

- Dave Harlor discussed current issues for Committee.

- **LDRC Report**

- Jessie Johnson discussed proposal for 530 Golfer's Way—rental townhomes.

- **Executive Director's Report**

- Mary Carr discussed Holiday events, including Santa drives through neighborhood

**EXECUTIVE SESSION (7:15pm to 7:38pm)**

- 2021 compensation and bonuses discussion

**NEXT MEETING:**

Next meeting: Budget Ratification Meeting is on Thursday, December 5, 2020, at 6pm; virtually

**ADJOURNMENT:**

Motion to adjourn was made by Jessie Johnson and seconded by Robin Ault. The meeting adjourned at 7:39 p.m.