

MINUTES
LOWRY COMMUNITY MASTER ASSOCIATION, INC.
DIRECTORS' MEETING
(Electronic Meeting via Zoom)
April 23, 2020

CALL TO ORDER: Brigitte Nelson called the meeting to order at 6:05 p.m.

ROLL CALL: The following were present:

- Board of Directors –Jane Wilson, Zach Myhra, Bill Skewes, Dave Harlor, Brigitte Nelson, and Jessie Johnson
- Mary Carr, LCMA Executive Director
- Elina B. Gilbert, Esq. Altitude Community Law, P.C.
- Jennifer Bublitz, MSI, LLC

Not Present: Joel Malecka, Robin Ault, and Matt Alcorn

PUBLIC COMMENT:

- None

ACTION ITEMS:

- Approve Board of Directors Meeting Minutes from January 23, 2020
 - Motion to approve minutes, with minor revisions, made by Jane Wilson and seconded by Jessie Johnson. **Motion passed unanimously.**
- Governing Document Rewrite Project
 - Questionnaire Discussion
 - Board discussed questionnaire with Elina Gilbert.
 - Creation of Steering Committee for Governing Document Rewrite
 - Moved to May meeting

COMMITTEE REPORTS:

- **Executive Committee Report:**
 - Approve year-End Financials for December 2019
 - Dave Harlor discussed financials.
 - Motion to approve December 2019 financials made by Dave Harlor and seconded by Jessie Johnson. **Motion passed unanimously.**
 - Ratification of Year-End 2019 Operating Contribution to Reserves
 - Motion to ratify made by Dave Harlor and seconded by Zach Myhra. **Motion passed unanimously.**
 - Reserve Fund Update

- Brigitte Nelson discussed reserve account.
- **Buildings and Grounds Committee Report:**
 - Damage to Roslyn Park
 - Mary Carr discussed damages and repair plan. Additionally discussion about safety concerns surrounding park
 - Trees and Landscaping Update—Dave Harlor discussed briefly.
- **LDRC Report**
 - LDRC Committee Appointments
 - Moved to May meeting
 - Mary Carr discussed and updated Board on status of International School of Denver Academic Building and Design Guidelines redraft.
- **Executive Director's Report**
 - COVID-19
 - Mary Carr discussed cancellation of 2020 events, park closures, and enforcement issues.
 - Lowry Foundation fund contribution
 - Motion to contribute \$2,500 made by Zach Myhra and seconded by Jane Wilson. **Motion passed unanimously.**
 - LCMA meeting location/Zoom: Board, BAG, Exec Committee, LDRC—all May meetings to be conducted via Zoom.
 - Bill Skewes and Mary Carr updated everyone on East Park Issues
 - Mary Carr provided update on group living zoning amendment

NEXT MEETING:

Next Board meeting is on Thursday, May 28, 2020 via Zoom.

ADJOURNMENT:

Motion to adjourn was made by Dave Harlor and seconded by Bill Skewes. The meeting adjourned at 8:07 p.m.