

**MINUTES  
LOWRY COMMUNITY MASTER ASSOCIATION, INC.  
DIRECTORS' MEETING  
November 4, 2019**

**CALL TO ORDER:** Joel Malecka called the meeting to order at 6:04 p.m.

**ROLL CALL:** The following were present:

- Board of Directors – Joel Malecka, Jane Wilson, Zach Myhra, Matt Alcorn, Brigitte Nelson, Jessie Johnson, and Dave Harlor
- Mary Carr, LCMA Executive Director
- Elina B. Gilbert, Esq. Altitude Community Law, P.C.
- Jennifer Bublitz, MSI, LLC

Not Present: Robin Ault and Bill Skewes

**PUBLIC COMMENT** (moved to 7pm):

- Elizabeth Donelly—discussed her concerns with increased air traffic over Lowry

**ACTION ITEMS:**

- Approve Board of Directors Meeting Minutes from September 26, 2019
  - Motion to approve minutes, with minor revisions, made by Brigitte Nelson and seconded by Jane Wilson. **Motion passed unanimously.**
- Review and approve proposed 2020 operating budget
  - Motion to approve 2020 operating budget, as amended, made by Brigitte Nelson and seconded by Zach Myhra. **Motion passed unanimously.**
- Review and approve 2019 Annual Meeting packet
  - Motion to approve 2019 Annual Meeting packet, pending approval by Joe Malecka, made by Brigitte Nelson and seconded by Matt Alcorn. **Motion passed unanimously.**
- Review and approve audit information
  - 2018 Audit
    - Dave Harlor discussed audit and recommended audit be accepted
    - Motion to approve 2018 audit as amended, made by Jane Wilson and seconded by Brigitte Nelson. **Motion passed unanimously.**
  - 2019 Audit Proposal
    - Motion to approve 2019 audit proposal made by Brigitte Nelson and seconded by Dave Harlor. **Motion passed unanimously.**

## **COMMITTEE REPORTS:**

- **Executive Committee Report:**
  - Approval of September 2019 Financials
    - Motion to approve financials made by Brigitte Nelson and seconded by Matt Alcorn. **Motion passed unanimously.**
  - Board Elections and Candidates
    - Discussion about current candidates
  - Annual Meeting Agenda and Discussion Topics
    - Mary Carr discussed the agenda and issues to be discussed during annual meeting
- **Buildings and Grounds Committee Report:**
  - Mary Carr discussed holiday lighting proposal
- **LDRC Report**
  - Matt Alcorn discussed Design Guidelines redraft approach.
  - Board discussion concerning LDRC fee structure as well as the philosophy for funding LDRC.
- **Executive Director's Report**
  - Mary Carr discussed the Lowry Gala and the Halloween event. Mary also discussed the alley maintenance project.
- **Executive Session**
  - Board went into executive session at 7:39 pm to discuss employment issues.
  - Board came out of executive session at 7:51 pm.

## **NEXT MEETING:**

Next meeting is the Annual and Budget Ratification Meeting on Thursday, December 5, 2019, in the Eisenhower Chapel at 6:00pm.

## **ADJOURNMENT:**

Motion to adjourn was made by Zach Myhra and seconded by Brigitte Nelson. The meeting adjourned at 7:53 p.m.