

**MINUTES**  
**LOWRY COMMUNITY MASTER ASSOCIATION, INC.**  
**DIRECTORS' MEETING**  
**January 31, 2019**

**CALL TO ORDER:** Josh Thall called the meeting to order 6:01 p.m.

**ROLL CALL:** The following were present:

- Board of Directors –Dave Harlor, Jane Wilson, Robin Ault, Brigitte Nelson, Zach Myhra, Josh Thall, Joel Malecka, and Matt Alcorn
- Mary Carr, LCMA Executive Director
- Elina B. Gilbert, Esq. Altitude Community Law, P.C.
- Jennifer Bublitz, MSI, LLC

**PUBLIC COMMENT:**

- Evan Lasky & Jeane Larkins (Lowry Foundation) discussed Chapel siding fundraising and community grants.
  - Motion to match contribution of \$3,500 made by Jane Wilson and seconded by Brigitte Sinclair. **Motion passed unanimously.**

**ACTION ITEMS:**

- Approve Board of Directors Meeting Minutes from November 5, 2018
  - Motion to approve minutes, with minor revisions, made by Brigitte Sinclair and seconded by Zach Myhra. **Motion passed unanimously.**
- Review Annual Meeting Minutes from December 6, 2018
- Sign/approve Resolutions
  - 2019 LCMA Board Meeting Schedule (2019-01)
  - 2019 Annual Meeting Date (2019-02)
  - 2019 Audit/Review of Financial Reports (2019-03)
    - Motion to approve all three resolutions made by Dave Harlor and seconded by Jane Wilson. **Motion passed unanimously.**
  - Dave Harlor introduced fourth resolution (2019-04) addressing deposits into the capital reserve account by MSI.
    - Tabled to next Board meeting.
- Appoint Jessie Johnson to Scott Colvin's Board Seat
  - Motion to appoint Jessie Johnson to Scot Colvin's Board seat made by Joel Malecka and seconded by Scott Colvin. **Motion passed unanimously.**
- Elect Officers
  - Motion to elect Joel Malecka as President, Brigitte Nelson as Vice

President/Secretary, and Dave Harlor as treasurer made by Josh Thall and seconded by Zach Myhra. **Motion passed unanimously.**

- Review Standing Committees and Appoint Committee Members
  - LDRC: Matt Alcorn (Board); Robin Ault (Board); Jim Harman; Steve Lane; Jaime Fogle; Carla McConnell; Chuck Woodward, Kevin Yoshida
  - BAG: Chair: Dave Harlor (Board); Jessie Johnson (Board); Zach Myhra (Board); Chuck Woodward; Evan Lasky; Jim Perlberg
  - Executive: Chair: Joel Malecka (Board); Brigitte Nelson (Board); Dave Harlor (Board); Jane Wilson (Board); Joshua Thall (Board)
  - Events: Joel Malecka (Chair)
    - Motion to approve all the above committees and committee members made by Brigitte Nelson and seconded by Zach Myhra. **Motion passed unanimously.**

#### **COMMITTEE REPORTS:**

- **Executive Committee Report:**
  - Approval of September, October, and November 2018 Financials
    - Motion to approve financials made by Zach Myhra and seconded by Jane Wilson. **Motion passed unanimously.**
  - Allocation of 2018 Year End Surplus
    - Mary Carr discussed using of a portion of surplus funds for website revamp.
    - Motion to authorize use of \$20,000 of the surplus funds for website revamp made by Joel Malecka and seconded by Dave Harlor. **Motion passed unanimously.**
    - Motion to move \$75,000 of the surplus funds to the reserve account made by Brigitte Nelson and seconded by Robin Ault. **Motion passed unanimously.**
- **Buildings and Grounds Committee Report:**
  - Dave Harlor discussed tree maintenance and status of Keesan relationship.
- **LDRC Report**
  - Matt Alcorn discussed signage issues and provided update on Denver Hospice expansion; Discussion about commercial sign guidelines.
- **Executive Director's Report**
  - Mary Carr discussed the 2019 events schedule, new communications contractor, and public comment in January.
  - Motion to approve events committee charter made by Jane Wilson and seconded by Brigitte Nelson. **Motion passed unanimously.**

**NEXT MEETING:**

Next Board Meeting will be on March 28, 2019 in the Eisenhower Chapel at 6:00pm.

**ADJOURNMENT:**

Motion to adjourn was made by Zach Myhra and seconded by Brigitte Nelson. The meeting adjourned at 7:56 p.m.