

**MINUTES**  
**LOWRY COMMUNITY MASTER ASSOCIATION, INC.**  
**DIRECTORS' MEETING**  
**September 27, 2018**

**CALL TO ORDER:** Josh Thall called the meeting to order 6:10 p.m.

**ROLL CALL:** The following were present:

- Board of Directors –Dave Harlor, Jane Wilson, Scott Colvin (left at 6:30pm), Makala Hubbell, Brigitte Sinclair (left at 7:20pm), Josh Thall, Joel Malecka, and Matt Alcorn
- Mary Carr, LCMA Executive Director
- Elina B. Gilbert, Esq. HindmanSanchez, P.C.
- Jennifer Bublitz, MSI, LLC

Board Members not present: Zach Myhra

**PUBLIC COMMENT:**

- None

**ACTION ITEMS:**

- Approve Board of Directors Meeting Minutes from August 23, 2018
  - Motion to approve minutes made by Dave Harlor and seconded by Brigitte Sinclair. **Motion passed unanimously.**
- Review 2019 Operating Budget
  - Mary Carr discussed some of the revisions and updates to the draft budget.
- Approve and sign 2018 Audit Engagement Letter
  - Motion to approve 2018 Audit Engagement letter made by Brigitte Sinclair and seconded by Scott Colvin. **Motion passed unanimously.**
- Discuss Lowry Foundation Contribution Philosophy
  - Board discussion about how contributions are made.
  - Motion by Josh Thall to offer Foundation contribution by matching funds up to \$10,000; seconded by Brigitte Sinclair. **Motion passed unanimously.**
- Discuss East Park Crime and Safety Issues
  - Board discussed concerns about criminal activity by the Renaissance.

**COMMITTEE REPORTS:**

- **Executive Committee Report:**
  - Approval of June 2018 Financials:
    - Dave Harlor discussed June financials and recommended approval

- Motion to approve June financials made by Dave Harlor and seconded by Joel Malecka. **Motion passed unanimously.**
  - Approve 2017 Audit
    - Motion to approve 2017 audit made by Joel Malecka and seconded by Jane Wilson. **Motion passed unanimously.**
  - Collection Agency Accounts: Update Receivership
    - Jennifer Bublitz discussed accounts.
- **Buildings and Grounds Committee Report:**
  - Appointment of Robin Ault to Committee
    - Motion to approve appointment of Robin Ault to the Building and Grounds Committee made by Matt Alcorn and seconded by Dave Harlor. **Motion passed unanimously.**
  - Denver Academy of Torah Update
    - Dave Harlor discussed current status.
  - Yard Signs—current policy
    - Dave Harlor discussed and reviewed current policy and whether that should be revised.
- **Events Committee**
  - Parade of Homes in Lowry
    - Joel Malecka discussed how parade of homes works and the possibility of having such an event in Lowry.
- **LDRC Report—No Update**
- **Future of Lowry Parks Sub-Committee**
  - Jane Wilson discussed ideas for sub-committee and charter.
- **Executive Director’s Report**
  - Upcoming Events
    - Mon, Oct 1<sup>st</sup>: Virtual Schools Expo
    - Sat, Oct 27<sup>th</sup>: Halloween Festival
    - Thurs, Nov. 1<sup>st</sup> Virtual Schools Expo
    - Nov 24<sup>th</sup> – Jan 1<sup>st</sup>: #WonderfulLifeLowry Event

**NEXT MEETING:**

Next Board Meeting will be on Monday, November 5, 2018 in the Eisenhower Chapel at 6:00pm.

**ADJOURNMENT:**

Motion to adjourn was made by Joel Malecka and seconded by Joshua Thall. The meeting adjourned at 8:00 p.m.