

**MINUTES
LOWRY COMMUNITY MASTER ASSOCIATION, INC.
DIRECTORS' MEETING
January 25, 2018**

CALL TO ORDER: Josh Thall called the meeting to order at 6:08 p.m.

ROLL CALL: The following were present:

- Board of Directors – Josh Thall, Dave Harlor, Jane Wilson, Brigitte Sinclair, Zach Myhra, and Joel Malecka
- Mary Carr, LCMA Executive Director
- Elina B. Gilbert, Esq. HindmanSanchez, P.C.
- Jennifer Bublitz, MSI, LLC

- The following Board member were not present: Matt Alcorn, Makala Hubbell, and Scott Colvin

PUBLIC COMMENT:

- Bill Windsor was in attendance and discussed current status of Renaissance Apartments and improvements made over the last several months.
- Mary Beth Susman, Denver Council Woman, discussed latest happening the City of Denver, such as Green Roof legislation and traffic.

ACTION ITEMS:

- Approve Board of Directors Meeting Minutes from November 6th, 2017
 - Motion to approve with correction to approval of financials made by Jane Wilson and seconded by Brigitte Sinclair. **Motion passed unanimously.**
- Review Annual Meeting Minutes from December 7th, 2017
- Sign and Approve Resolutions
 - 2018 LCMA Board Meeting Schedule (2018-01)
 - Motion to approve made by Joel Malecka and seconded by Brigitte Sinclair. **Motion passed unanimously.**
 - 2018 Annual Meeting Date of December 6, 2018 (2018-02)
 - Motion to approve made by Dave Harlor and seconded by Joel Malecka. **Motion passed unanimously.**
 - 2017 Audit of Financial Records (2018-03)
 - Motion to approve made by Dave Harlor and seconded by Joel Malecka. **Motion passed unanimously.**
- Elect Officers
 - Tabled to March meeting

- Review Standing Committees and Appoint Committee Members
 - Tabled to March meeting

COMMITTEE REPORTS:

- **Executive Committee Report:**
 - Approval of September 2017, October 2017, and November 2017 Financials
 - Dave Harlor discussed financials and status of same.
 - Motion to approve September 2017, October 2017, and November 2017 financials made by Brigitte Sinclair and seconded by Jane Wilson. **Motion passed unanimously.**
 - Approve Grant to Lowry Foundation of \$3,500 from the 2017 operating fund
 - Motion to approve made by Brigitte Sinclair and seconded by Jane Wilson. **Motion passed unanimously.**
 - Approve HindmanSanchez Fee Agreement
 - Motion to approve the 2018 HindmanSanchez fee agreement made by Zach Myhra and seconded by Dave Harlor. **Motion passed unanimously.**
 - Collection Agency Accounts
 - Dave Harlor discussed four delinquency accounts that are still with a collection agency and status of same.
 - Motion to write off all amounts that are beyond the six year statute of limitations made by Brigitte Sinclair and Seconded by Zach Myhra. **Motion passed unanimously.**
- **Buildings and Grounds Committee Report:**
 - Tree Maintenance
 - Dave Harlor discussed plans for tree maintenance.
 - 2018 Planned Reserve Expenditures
 - Dave Harlor discussed expenditures.
- **LDRC Report:**
 - Denver Academy of Torah High School Modular Building
 - Mary Carr discussed status of application.
 - Environmental Appendix Update
 - Mary Carr discussed this Appendix and requested that HindmanSanchez review document and confirm that nothing is required of the LCMA, and if so, that the Board approve this updated Appendix.

- HindmanSanchez will review and provide feedback after which the Board will vote.
- **Executive Director's Report**
 - Mary Carr discussed the following items:
 - 2018 Events Schedule
 - Website Updates
 - Quebec Street Expansion Task Force
 - Lowry Pedestrian and Bike Safety Committee: Lowry Blvd Improvements

NEXT MEETING:

Next Board Meeting on March 22, 2018 in the Eisenhower Chapel at 6:00pm.

ADJOURNMENT:

Motion to adjourn was made by Joel Malecka and seconded by Zach Myhr. The meeting adjourned at 8:05 p.m.