

**MINUTES**  
**LOWRY COMMUNITY MASTER ASSOCIATION, INC.**  
**DIRECTORS MEETING**  
**November 3, 2014**

**CALL TO ORDER:** Josh Thall called the meeting to order at 5:57 p.m.

**ROLL CALL:** The following were present:

- Board of Directors – Josh Thall, Rob Norris, Joel Malecka, Jolene White, and Mark Barela.
- Mary Carr, LCMA Executive Director
- Trisha K. Harris, Esq. HindmanSanchez, P.C.
- Randy Dunton, MSI, LLC

**PUBLIC COMMENT:**

- Lowry Mobile App- Jim Lusche from the Lowry Foundation and Evan Decthman of Blue Tree Apps attended the meeting to discuss the development of a Lowry mobile app to provide a self-guided tour of the historical locations and artwork of in the Lowry community. The app could also contain videos and provide push notifications regarding events and alerts. The app will also provide the capability for people to donate to the Lowry Foundation. The Board discussed other possible functions of such an app, such as linking to the design review application or the ACH application. The price for development of the app would be \$400 each for the Android and iPhone platforms, plus a monthly hosting charge. Mary Carr reported that the cost of this app would fit within the communications budget.

**EXECUTIVE SESSION:**

- The Board went into executive session at 6:14 p.m. to discuss personnel issues and to consult with legal counsel.
- The Board came out of executive session at 6:36 p.m.

**ACTION ITEMS:**

- Approve Board meeting minutes from September 18<sup>th</sup>, 2014: Motion to approve the September 18<sup>th</sup>, 2014 Board meeting minutes was made by Rob Norris and seconded by Joel Malecka The motion passed unanimously.
- Approve Resolution 2014-010 clarifying the quorum requirement for Member meetings: Motion to approve Resolution 2014-010 was made by Jolene White and seconded by Mark Barela. The motion passed unanimously
- Approve 2014 Annual Meeting Packet: Motion to approve the Annual Meeting packet, with revisions suggested by Trish Harris, was made by Josh Thall and seconded by Rob Norris. The motion passed unanimously.
- Set 2015 LCMA Board Meeting Dates: The Board meetings in 2015 will be held on the following dates:
  - January 22
  - March 26
  - May 28
  - June 25
  - August 27

- o September 24
- o November 2

The 2015 annual meeting will be held on December 10.

- Approve Parade Lawn Agreement: Motion to approve the Parade Lawn Agreement with the Officers' Row Condominium Association was made by Rob Norris and seconded by Joel Malecka. The motion passed unanimously.
- Approve Tailwind Park Art Maintenance Agreement: Motion to approve the Tailwind Park Art Maintenance Agreement was made by Mark Barela and seconded by Josh Thall. The motion passed unanimously.
- Approve Design Guidelines, Rules & Regulations Revisions: Mary Carr presented the proposed revisions to the Design Guidelines, Rules & Regulations drafted and recommended by BAG, which include revisions to the following:
  - o Wing fence location requirements
  - o Drought-tolerant xeriscaping guidelines
  - o Vacant lot landscaping requirements
  - o Roof color guidelines
  - o Trash container and commercial dumpster enclosure or screening requirements
  - o Tree lawn tree requirements
  - o Vacant lot maintenance standards

Motion to approve the revisions to the Design Guidelines, Rules & Regulations was made by Rob Norris and seconded by Josh Thall. The motion carried unanimously.

## **COMMITTEE REPORTS:**

### **Executive Committee**

- Approval of September 2014 financials: Motion to approve the September 2014 financials, as recommended by the Executive Committee, was made by Josh Thall and seconded by Rob Norris. The motion passed unanimously.
- Board Training: Those Board members who were unable to attend the Board training held in October will attend a webinar or otherwise fulfill their education requirement.
- Annual Meeting Agenda Items: The Board discussed the items on the agenda for the annual meeting.
- 2014 Board Candidates: The Board discussed the open board positions and the terms to be filled.
- Lowry Foundation: Josh Thall reported that the Lowry Foundation did not accept the LCMA's proposal regarding the two entities working together and future funding from the LCMA for the Foundation for 2015. The consensus of the Board was not to participate in the app presented by the Foundation during the Public Comment portion of the meeting.

### **Buildings and Grounds Committee (BAG)**

- Mary Carr presented a new proposal from Enchanted Gardens for the native area maintenance, which proposal is within the budget amounts. BAG recommends approval of the contract. Motion to approve the revised contract from Enchanted Gardens for the maintenance of the native areas was made by Josh Thall and seconded by Rob Norris. The motion passed unanimously.
- Josh Thall announced that he will be stepping down from BAG in the New Year.

- Randy Dunton discussed that two covenant enforcement matters are proceeding to litigation, pursuant to the Association's covenant enforcement policy.

**Events Committee**

- Mary Carr announced that the final event is the winter festival, Home for the Holidays, which will be held on Saturday, December 20<sup>th</sup>.

**Executive Director's Report**

- No report.

**OTHER BUSINESS:**

- No other business

**NEXT MEETING:**

- The next LCMA meeting is the Annual Meeting scheduled for Thursday, December 11<sup>th</sup>, 2014 at 6:00 p.m. at the Eisenhower Chapel.

**ADJOURNMENT:**

Motion to adjourn was made by Josh Thall and seconded by Rob Norris. The meeting adjourned at 7:41 p.m.