

MINUTES
LOWRY COMMUNITY MASTER ASSOCIATION, INC.
DIRECTORS' MEETING
January 26, 2017

CALL TO ORDER: Josh Thall called the meeting to order at 6:08 p.m.

ROLL CALL: The following were present:

- Board of Directors – Joel Malecka, Alicia Allen, Matt Alcorn, Dave Harlor, Brigitte Sinclair, Mark Barella, Mikala Hubbel, Jane Wilson, and Joshua Thall
- Mary Carr, LCMA Executive Director
- Elina B. Gilbert, Esq. HindmanSanchez, P.C.
- Jennifer Bublitz, MSI, LLC

PUBLIC COMMENT:

- Mary Beth Susman and Courtland Hyser: Neighborhood Planning Initiative
 - presentation concerning planning initiative and process for creating and approving plans.

ACTION ITEMS:

- Approve Board meeting minutes from November 7, 2016.
 - Motion to approve made by Josh Thall and seconded by Alicia Allen. **Motion passed unanimously.**
- Approve draft 2016 annual meeting minutes
 - Motion to approve made by Brigitte Sinclair and seconded by Dave Harlor. **Motion passed unanimously.**
- Approve 2015 Financial Review
 - Tabled to March
- Sign/Approve Resolutions
 - 2017 LCMA Board Meeting Schedule
 - Motion to approve made by Jane Wilson and seconded by Mikala Hubbel. **Motion passed unanimously.**
 - 2017 Annual Meeting Date
 - Motion to approve made by Brigitte Sinclair and seconded by Matt Alcorn. **Motion passed unanimously.**
 - 2016 Audit of Financial Records
 - Tabled to March
- Appoint Board Officers
 - Motion to keep officers in their current positions made by Joel Malecka and seconded by Brigitte Sinclair. **Motion passed unanimously.**

- Review standing committees and appoint committee members
 - Motion to approve committee members as set forth in current plan and add Matt Alcorn to LDRC made by Alicia Allen and seconded by Joel Malecka. **Motion passed unanimously.**
 - Dave Harlor advised he was committee of one as Liaison to Lowry Foundation and is willing to continue on.

COMMITTEE REPORTS:

- **Executive Committee Report:**
 - Approval of September 2016, October 2016, and November 2016 financials
 - Motion to approve September, October, and revised November 2016 financials made by Josh Thall and seconded by Alicia Allen. **Motion passed unanimously.**
 - Allocate 2016 Year-End Operating Funds
 - Tabled until total dollar amount determined; then to be voted upon by email vote.
 - Document Review Report by HindmanSanchez
 - HindmanSanchez to provide fee proposals for rewriting all documents and rewriting only Declaration and limited amendment of Bylaws.
 - Meeting to be set up with Elina Gilbert to discuss amendment process, timeline, and options.
- **Buildings and Grounds Committee Report:**
 - Design Guidelines Revision Project
 - Dave Harlor discussed current issues and changes/challenges with respect to same. Discuss authority of Board to approve architectural guidelines.
- **LDRC Report:**
 - Design Guidelines Revision Project
 - Mary Carr discussed that the LDRC has separate guidelines that are also being rewritten.
 - Professional Services Agreement
 - Mary Carr discussed draft Agreement for paid LDRC members.
- **Executive Director's Report**
 - 2017 Events Schedule
 - Mary Carr discussed schedule.

- LCMA logo
 - Board reviewed final drafts of Logos; Board liked center right option. Logo to be formally approved via email.

NEXT MEETING:

- Next Board meeting is scheduled for Thursday, March 23, 2017 at 6:00 p.m. at the Eisenhower Chapel.

ADJOURNMENT:

Motion to adjourn was made by Mark Barella and seconded by Josh Thall. The meeting adjourned at 8:28 p.m.