



MEETING MINUTES LOWRY DESIGN REVIEW COMMITTEE

Microsoft Teams

Thursday, August 7th, 2025
8:30 a.m.

- **Call to Order** **8:30 am**
The meeting was called to order at 8:35 am. Carla McConnell, Robin Ault, and Kevin Yoshida were in attendance.
- **Approve Meeting Minutes 7.10.2025** **8:30 – 8:35 am**
The meeting minutes from July 10, 2025 were unanimously approved.
- **8092 E 6th Place – Proposed Addition** **8:35 – 8:55 am**
 - **Owners Virginia Borges, JC Bateman**
 - **Review Continuation – 30 minutes**

The project team presented updated and more detailed plans for the proposed second floor addition to 8092 E 6th Place.

Robin said that the addition harmonizes with the rest of the structure. He asked how they are heating and air conditioning the space and asked if any addition equipment will be visible from the alley side. There will be additional equipment, but it will either be on the west or north side and not visible from the alley. Robin also asked about lighting and if they are adding any additional lighting to the addition. The team responded that they would maintain the existing light by the gate on the first floor of the garage.

Kevin asked for the pitch of the proposed addition's roof. It is 1:12. The existing roof is 4:12 and 7:12.

Kevin also asked the development team to add masonry percentage with the addition on their submitted plans.

Kevin also clarified that the development team will need to submit a full CD set for full approval.

Kevin asked if the intent for window trim and frame is to match the existing trim. The development team clarified that it will be the same and that they are in fact using the same window company they used for the rest of the house.

Kevin asked if there would be any change to fencing. The existing fence will remain.

Carla asked about the heat exposure on the alley side. Carla also asked about interior lighting of the addition with the windows facing the alley and the potential for interior lighting to bleed out into adjacent properties or the alley. The development team clarified that the alley-facing wall will have plants to screen and that the other lighting will be task lighting. The alley-facing wall faces their neighbor's garage.

Kevin asked about the brick and the development team clarified that they will be using a full 3-inch brick for the proposed addition's masonry.

Robin made a motion for the members of the LDRC present to recommend to the full committee approval of the project conditional upon receipt of the full CD set with masonry percentage added. Kevin seconded the motion. The members present voted unanimously to recommend the project for approval as submitted conditional upon the receipt of the full CD set with masonry percentage.

- **Design Guidelines Discussion**

8:55 - 9:07 am

The committee discussed clarifying the Design Guidelines for projects that are not new construction, but residential or commercial major renovations (and defining with residential or commercial renovations would need to be reviewed by the LDRC vs. by the Buildings and Grounds Committee). Mary and Kevin will work to draft language for the Design Guidelines to address this gap and will present it at the next LDRC meeting to the committee for review and comments.

- **Adjourn**

9:07 am