

**MINUTES
LOWRY COMMUNITY MASTER ASSOCIATION, INC.
DIRECTORS' MEETING
September 28, 2017**

CALL TO ORDER: Josh Thall called the meeting to order at 6:07 p.m.

ROLL CALL: The following were present:

- Board of Directors – Josh Thall, Dave Harlor, Jane Wilson, Brigitte Sinclair, Zach Myhra, Makala Hubbell, Matt Alcorn, and Mark Barella
- Mary Carr, LCMA Executive Director
- Elina B. Gilbert, Esq. HindmanSanchez, P.C.
- Jennifer Bublitz, MSI, LLC

The following Board member was not present: Joel Malecka

PUBLIC COMMENT:

- None

ACTION ITEMS:

- Welcome new board member, Zach Myhra
- Approve Board meeting minutes from August 24, 2017
 - Motion to approve made by Mark Barella and seconded by Brigitte Sinclair. **Motion passed unanimously.**
- Approve Grounds Contracts
 - Motion to approve Keesan contract through 2020 made by Dave Harlor and seconded by Jane Wilson. **Motion passed unanimously.**
 - Motion to approve Enchanted Gardens contract made by Brigitte Sinclair and seconded by Makala Hubbell. **Motion passed unanimously.**
- Approve Renaissance Apartments Follow-Up Letter
 - Motion to approve letter with revisions discussed made by Josh Thall and seconded by Mark Barella. **Motion passed unanimously.**

COMMITTEE REPORTS:

- **Executive Committee Report:**
 - Treasurer position
 - Motion to appoint Dave Harlor as treasurer made by Josh Thall and seconded by Matt Alcorn. **Motion passed unanimously.**

- Audit “Reserve Debt” Forgiveness Resolution: \$1,830
 - Motion to approve reserve debt forgiveness made by Dave Harlor and seconded by Josh Thall. **Motion passed unanimously.**
- Approve Financials: June and July 2017
 - Motion to approve financials made by Dave Harlor and seconded by Josh Thall. **Motion passed unanimously.**
- 2016 Audit Review
 - Dave Harlor discussed engagement letter for CPA and cost of audit and tax preparation.
 - Motion to approve engagement letter made by Dave Harlor and seconded by Jane Wilson. **Motion passed unanimously.**
- Upcoming election
 - Mary Carr discussed which board positions are up for election.
- **Buildings and Grounds Committee Report:**
 - Dave Harlor discussed the large amounts of DRR’s coming in and tire swing decision.
- **LDRC Report:**
 - Matt Alcorn discussed request from Denver Academy of Torah to install temporary building.
- **Crime and Safety Ad Hoc Committee**
 - Mary Carr discussed upcoming the October crime and safety month.
- **Executive Director’s Report**
 - Mary Carr discussed upcoming Halloween Festival and park use permit program.

NEXT MEETING:

- Next Board meeting is scheduled for Monday, November 6, 2017 at 6:00 p.m. at the Eisenhower Chapel.

ADJOURNMENT:

Motion to adjourn was made by Dave Harlor and seconded by Josh Thall. The meeting adjourned at 7:33 p.m.